

COVID-19 Related Absence Reference Guide as of: August 2020



Below is a useful grid of what to do if your child or any member of the household develops COVID-19 symptoms. Please familiarise yourself with its contents.

What to do if...?	Action Needed	Register Code	Return to school when...
... my child has COVID-19 symptoms	<ul style="list-style-type: none"> • Do not come into school • Contact school by telephone or email • Self-isolate for at least 10 days • Get a test • Inform school immediately of test result 	X	<p>... the test comes back negative.</p> <p><i>If child is still unwell and can't attend then absence is recorded using code I.</i></p>
... my child tests positive for COVID-19	<ul style="list-style-type: none"> • Do not come into school • Contact school by telephone or email • Self-isolate for at least 10 days • Inform school immediately of test result outcome 	I	<p>... they feel better. They can return to school after 10 days even if they have a cough or loss of smell / taste. These symptoms can last for several weeks once the infection is gone.</p>
... somebody in my household has COVID-19 symptoms	<ul style="list-style-type: none"> • Do not come into school • Contact school by telephone or email • Self-isolate for 14 days • Household member to get a test • Inform school immediately of test result outcome. 	X	<p>... the household member test is negative.</p>
... somebody in my household has tested positive for COVID-19	<ul style="list-style-type: none"> • Do not come into school • Contact school by telephone or email • Self-isolate for 14 days 	X	<p>... the child has completed 14 days of self- isolation.</p>
... NHS test and trace have identified my child as a 'close contact' of somebody with symptoms or confirmed COVID-19	<ul style="list-style-type: none"> • Do not come into school • Contact school by telephone or email • Self-isolate for 14 days 	X	<p>... the child has completed 14 days of self- isolation.</p>
... we/my child has travelled and has to self-isolate as part of a period of quarantine	<ul style="list-style-type: none"> • Do not take unauthorised leave in term time • Consider quarantine requirements and FCO travel advice when booking • Provide information to school as per attendance policy <p><i>Returning from a destination where quarantine is required:</i></p> <ul style="list-style-type: none"> • Do not come into school • Contact school by telephone or email • Self-isolate for 14 days 	X	<p>... the quarantine period of 14 days has been completed.</p>
... we/I have received medical advice that my child must resume shielding	<ul style="list-style-type: none"> • Do not come into school • Contact school by telephone or email • Provide school with medical evidence • Shield until you are informed that restrictions are lifted and shielding is paused again. 	X	<p>... school informs you or you have been told that restrictions have been lifted and your child can return to school again.</p>