

**Rakegate Primary School**  
**Acceptable User Policy - Infants**



**I want to feel safe all the time.**

**In response to Covid-19 I agree that when learning remotely from home or in school I will:**

- always keep my passwords a secret
- only use programs which a responsible adult has said are OK
- only use websites which a responsible adult has said are OK
- only work with people I know in real life
- tell a responsible adult if anything makes me feel scared or uncomfortable
- make sure all messages I send are polite
- show a responsible adult if I get a nasty message
- not reply to any nasty message or anything which makes me feel uncomfortable
- not give my mobile phone number to anyone who is not a friend in real life
- talk to a responsible adult before using anything on the internet
- not tell people about myself online (I will not tell them my name, anything about my home and family and pets)
- not load photographs of myself onto the computer
- never agree to meet a stranger

**When learning remotely from home, report any concerns to a responsible adult who will inform school.**

***Anything I do on the computer may be seen by someone else***

***Name:***

***Date:***

# Rakegate Primary School

## Acceptable User Policy - Juniors



**When I am using the computer or other technologies, I want to feel safe all the time.**

**In response to Covid-19 I agree that when learning remotely from home or in school I will:**

- always keep my passwords a secret
- only use programs which are appropriate to my work at the time
- only visit websites which are appropriate to my work at the time
- work in collaboration only with friends and I will deny access to others
- tell a responsible adult straight away if anything makes me feel scared or uncomfortable online
- make sure all messages I send are respectful
- show a responsible adult if I get a nasty message or get sent anything that makes me feel uncomfortable
- not reply to any nasty message or anything which makes me feel uncomfortable
- not give my mobile phone number to anyone who is not a friend
- only email people I know or those approved by a responsible adult
- only use email which has been provided by school
- talk to a responsible adult before joining chat rooms or networking sites
- always keep my personal details private. (My name, family information, journey to school, my pets and hobbies are all examples of personal details)
- always check with a responsible adult and my parents before I show photographs of myself
- never meet an online friend without taking a responsible adult that I know with me
- I know that once I post a message or an item on the internet then it is completely out of my control.
- I know that anything I write or say or any website that I visit may be being viewed by a responsible adult

**When learning remotely from home, report any concerns to an adult who will inform school.**

**Name:**

**Date:**